

Dear Parents,

In order to welcome you back safely, we are implementing the **additional health and sanitation procedures** detailed below. We recognize that these procedures will take some getting used to for the children and will add time to our routines, but we promise to help students adjust and continue to make school a fun and engaging experience.

Additional Procedures for COVID-19 Mitigation

- Our cleaning service will conduct a deep cleaning of the school prior to reopening.
- No adults other than staff will be allowed in the building.
- Face masks, or shields will be necessary for children ages 2 and up per CDH order
- Group sizes will be limited in classrooms.
- Children might not be in the same classroom with their same teacher they had prior to closing or during DL.
- Hours of operation will be 7:30 am – 5:30 pm.
- Pick up & drop off changes:
 - Pick up and drop off will take place in the parking lot.
 - Health screenings: temperatures of all staff and children will be taken upon entry. Anyone with a temperature over 100 degrees, cough, shortness of breath, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell or other signs of new illness unrelated to a preexisting condition (such as seasonal allergies) will not be able to attend.
 - Staff will check children in and out on the iPad as they enter and exit the building.
 - Upon entering the school, all staff and children must immediately wash their hands.
- Facial coverings must be worn by all staff.
- Sippy cups/water bottles may NOT be brought from home. We provide either sippy cups that we sanitize after each use, or one-time use cups for older children.
- Lunch and snacks will be provided by parents.
- Indoor shoes will be provided by parents.
- At naptime, mats will be carefully placed head to toe, not face to face.
- Each child's bedding will be stored separately.
- Staff will wear disposable gloves for serving food, changing diapers, wiping noses, taking temperatures, and helping children wash hands.
- Playgrounds will be sanitized at naptime and close of day and will only be used by one classroom at a time.
- If a child becomes ill during the school day, they will stay in a designated, separate area while waiting for pickup. This area will be thoroughly disinfected after use.
- We will continue daily sanitization of all toys/classroom materials and high-touch surfaces, but we will not be using dramatic play clothing.
- If there should be a confirmed case of COVID-19 within our school community, we will consult with local health authorities, close for a five-day period per CDC guidance, and inform parents and staff immediately. During such a five-day closure related to COVID-19, we will offer distance learning for Beginners (age 3) and above, and tuition will continue at the standard rates.

We are so very grateful for your support and patience as we put these procedures in place. We will be overjoyed to see you on will ensure that we help the children have a smooth transition back to school. As always, please reach out with any questions.